

1978

Bulletin, General Information (1978-1979)

Moorhead State University

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general information

1978 - 1979 moorhead state university



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All provisions within this bulletin are subject to change without notice.

accreditation

North Central Association

Undergraduate Program. Moorhead State University is accredited by the North Central Association of Colleges and Secondary Schools to offer undergraduate four year college programs leading to the Bachelor of Science and the Bachelor of Arts degrees.

Graduate Program. Moorhead State University is accredited by the North Central Association of Colleges and Secondary Schools to offer the Master of Science and the Master of Science in Education degrees.

National Council for Accreditation of Teacher Education

Moorhead State University is accredited by the National Council for Accreditation of Teacher Education as a five-year teacher education institution offering the degrees of Bachelor of Science and the Master of Science in Education.

American Chemical Society

Moorhead State University's chemistry department is on the approved list of the American Chemical Society.

Council on Social Work Education

Moorhead State University is accredited by the Council on Social Work Education to offer a Bachelor of Arts in Social Services.

National Association of Schools of Music

Moorhead State University's music department is accredited by the National Association of Schools of Music.

Affirmative Action/ Equal Opportunity Policy

The State University System acknowledges its responsibility to ensure equal employment and educational opportunities without regard to race, creed, color, religion, national origin, sex, age, reliance on public assistance, physical disability, marital status, or inclusion in any group or class against which discrimination is prohibited by State or Federal law, including Vietnam Era veterans. Furthermore, Moorhead State University will continue to develop and implement timely and comprehensive affirmative action procedures aimed at removing barriers to equal employment opportunity.

Inquiries or grievances related to Affirmative Action or Title IX should be directed to Evelyn J. Swenson, Affirmative Action/Title IX Coordinator, 219 Livingston Lord Library, MSU, Moorhead, MN 56560. (218) 236-2922. Inquiries or grievances related to Section 504 of the Rehabilitation Act of 1973 as amended, which protects the handicapped from discrimination, should be directed to Mel Schmitz, MSU 504 Coordinator, Owens 210, MSU, Moorhead, MN 56560. (218) 236-2131.

introduction

How many college catalogs have passed before your eyes? How many have told you that they are the best college or the only place for you? Since choosing a college is an important decision, you must have looked at many catalogs. And, of course, it is natural for each college to think itself best.

But, at Moorhead State University, we think it is most important that a catalog answer your basic questions about higher education. This is not to say we are more humble than other institutions. Quite naturally we think we are a good university, even outstanding in many ways. But, to trumpet our glories does not help you greatly. If you choose Moorhead State as your university, you will discover our quality when you come here.

So we believe that it is essential questions with which we must be concerned. You must know how to be admitted to the university. Our educational doors are relatively open, but there are certain admission procedures you must follow. Certainly, you want to know why you are bothering to be admitted and here we can present the programs, majors and degrees of the university.

Then it would be foolhardy not to tell you the financial costs of your educational investment and how you might receive aid for it. Beyond the academic portion of your education, there are the facilities and services our university offers. And there are those many hours that you spend outside the classroom. Here we tell you about the essentials of eating, sleeping, and the more subtle human necessities—groups and activities in which you may wish to participate.

We expect these will answer your basic questions. We hope that through these printed words you will realize some of the components making Moorhead State University worthy of your attention and attendance.

Some of you may already know Moorhead State University. For many of you, it is probably just a name. We should locate it geographically, physically, even psychologically.

The Community

Finding the University is no great difficulty. Locate Fargo-Moorhead on a map and head for it. You will find an educational community with Moorhead State University and Concordia College on one side of the Red River, North Dakota State University on the other.

You will find a cultural community where the two cities support a symphony orchestra, community opera and community theatre; several art galleries; four television stations including a public supported education station, plus additional programming through

community cable television; five AM and six FM radio stations; daily and Sunday newspapers and many movie theatres. This university alone regularly offers a Series for the Performing Arts, monthly art exhibits and a number of dramatic and musical programs, including an eight-week Straw Hat Summer Theatre.

The character of this metropolitan community of nearly 120,000 is also determined by its rural traditions. Situated in the rich farming land of the Red River Valley, Fargo-Moorhead is the hub for wholesale and retail trade, communications, transportation, industry and medical care in the upper midwest.

We cannot depict through words and figures the lively, enterprising nature of the community, so you will need to come here and discover for yourself.

And you can reach us through a variety of ways. The community is serviced by three airlines, Northwest, North Central & Frontier; Amtrak; two interstate highways, 94 & 29; and four US highways, 75, 52, 81 and 10. Once you are in town, it is easy to find Moorhead State University.

The University

You will find a 104 acre campus with 28 major buildings. Your eyes will inform you that most of the buildings are modern. Infact, many of them have been constructed since 1957, including nine residence halls, the library, student union, food service, Center for the Arts, the science-industrial arts center, a new classroom building and the Nemzek Hall complex for men's & women's physical education, health and athletics. Construction completed in 1970 included an addition to the library, doubling its size; two residence halls, a biology building and an administration building.

If you go inside the buildings, you will discover that several of the older buildings have been completely remodeled. Also, recent construction includes an addition to the Nemzek complex providing space for women's physical education and an olympic-size swimming pool as well as an addition which doubled the capacity of Comstock Memorial Union.

admissions

But probably more than buildings you will notice the people and wish to learn about the less visible components that make Moorhead State a University. You could see, coming and going throughout the year, some 6000 full and part-time students who enroll in more than 100 different programs and majors which lead to degrees, certification or pre-professional studies. You could also see the more than 500 faculty, administration & staff who are here to teach and make your education the best we can offer.

Campus Visits

Certainly the best way to acquaint yourself with the university is to visit it. Prospective students or any other interested persons are invited to visit the Moorhead State University campus at any time. Campus tours and interviews may be scheduled with the Office of Admissions, Monday through Friday throughout the year. We are waiting to show you the university. In the meantime, we will continue a verbal trek through these pages.

FRESHMAN PROCEDURES AND GUIDELINES

APPLICATION

Complete the Minnesota College Admission form available from your high school counselor, or from the Moorhead State University Office of Admissions. Bring the admission form and \$10 application fee to your high school counselor, who will complete the application and submit it to the university. Note: If you plan to seek MSU financial aid, please apply for admission before March 1.

ACCEPTANCE

Either rank in the upper half of your high school graduating class, or achieve a composite standard score of 20 or better on the ACT examination, or equivalent scores on the SAT (900) or PSAT (90). Meeting one of the requirements, class rank or entrance test score is sufficient for admission.

Should you not meet one of the above guidelines, you may still apply and receive individual consideration for admission to Moorhead State, provided that you can show other evidence of college ability. You may be eligible for admission to MSU's New Center for Multidisciplinary Studies, which offers a two-year career oriented program (see information under Programs). The procedure for admission to the New Center is similar to the FRESHMAN procedure.

Following acceptance to Moorhead State, you will receive health history and housing-application forms which should be completed and returned to MSU as soon as possible.

Reciprocal Tuition Agreements

Residents of North Dakota, South Dakota or Wisconsin may qualify for resident tuition rates at Moorhead State University by complying with procedures of the reciprocal agreements between those states and the State of Minnesota. Eligibility must be renewed each year for the fall quarter.

Reciprocity application forms are available from the Admissions and Records Office to be completed, notarized, and submitted to the higher education authority in the student's home state. Notary services are available at most banks and courthouses or at the Moorhead State University Business Office or the Office of Student Personnel Services.

Applications should not be submitted to Moorhead State but should be mailed directly to home state approving agencies.

TRANSFER PROCEDURES AND GUIDELINES

To transfer from another institution you must have earned a cumulative average of "C" (2.0 GPA) or better in all college courses attempted. If your cumulative scholastic average is below "C", you will be notified of the procedure for submitting an appeal to the Admission Committee. If admitted on probation, you would become subject to suspension if your cumulative grade point average is below 2.0 at the end of the quarter during which the total credits attempted at MSU exceeds 15.

Secure an application for admission with advanced standing from the Office of Admissions and submit the completed form along with a \$10 application fee to this office. Request each previous educational institution to forward an official transcript of credits **directly** to the Office of Admissions.

If you have completed fewer than 32 credits of college study, request your high school to also forward an official transcript to the Office of Admissions. If you apply for admission before completion of your studies at another college, you may receive provisional acceptance based on your current transcript, but you must have a final transcript forwarded before enrollment. For more information about credit transfer, see the MSU *Catalog*.

Following acceptance, you will receive health history and housing application forms which should be completed and returned as soon as possible.

INTERNATIONAL STUDENTS

Freshman Procedures and Guidelines

When applying from a nation where English is not the native language, you will be required to produce evidence of your English proficiency through the Test of English as a Foreign Language (TOEFL) exam. International students must record a score of at least 500 on the TOEFL examination. Your academic credentials will be thoroughly evaluated to determine your academic eligibility for Moorhead State University enrollment.

Please address inquiries to the International Student Advisor, Moorhead State University.

Transfer Procedures and Guidelines

All International Students who have not achieved a score of at least 500 on the TOEFL and/or at least a score of 70 on the Michigan Test must make arrangements to take either test as evidence of your English proficiency. To be considered for transfer enrollment, you must score at least 500 on the TOEFL and/or a 70 on the Michigan test.

Students who have not taken tests of English proficiency will have the opportunity to be tested on the Moorhead State campus. International Students who wish to participate in the Michigan examination may contact the International Student Advisor, Owens Hall, Moorhead State University, for further information regarding this procedure.

SPECIAL STUDENTS

You may enroll at Moorhead State without seeking a degree by meeting appropriate entrance requirements as previously explained. If enrolled at another college, you may be admitted as a special student by submitting a Waiver of Transcript form, available from the Office of Admissions.

Should you later decide to enter a baccalaureate program at Moorhead State, you may do so by completing any remaining admissions requirements.

SPECIAL ADVANCED STANDING FOR HIGH SCHOOL STUDENTS

If you have not finished high school but show extraordinary academic ability, you may enroll in courses at MSU by submitting a completed Minnesota College Admission form, a \$10 application fee, and enclosing a statement from your high school principal granting permission to attend college courses.

Any credits earned here must be in addition to those studies required by your high school for graduation. Official credit granted by the university will be deferred until after high school graduation.

SPECIAL CIRCUMSTANCES

Any adult who has not finished high school must first successfully complete the Tests of General Education Development (GED) and secure a diploma or certificate from a qualified state or local agency before applying to MSU. Other special arrangements may be made in exceptional circumstances by the Director of Admissions.

academic programs

SUMMER-ONLY ADMISSION

High school graduates or students from other institutions may attend MSU summer sessions by submitting a special application form available from the Office of Admissions and submit the \$10 application fee. No transcripts are required.

Should you later decide to enroll as a full-time student, you must complete the usual admission process, but without paying an additional application fee.

Application Deadlines

Deadlines for admission are: fall quarter, August 15; winter quarter, November 8; spring quarter, February 15. Applications may be accepted past these deadlines at the option of the university.

Readmission

Former students of Moorhead State, including those who have enrolled in off-campus courses, need not submit another application when returning to school. However, if you began off-campus study in 1965 or later, you must pay the \$10 application fee if you have not already done so. If you decide to return to the university, please notify the Office of the Registrar of your intent to enroll. An application for readmission and transcripts of previous study must be submitted before the readmission process is complete.

If there is a more universal college question than, "What's your major?" it must only be, "What's your name?" In the next few pages, you will find the possible degrees and majors that can be yours. Choosing a major is no easy task and certainly it is difficult to choose from a mere list, but you can begin to look and, perhaps, formulate your answer to "What's your major?"

Neither can we tell you that selection alone is the key to a college career. You must know the general requirements of the university, the specific requirements of programs. The rules and requirements may sound labyrinthine on paper, but you will find—should you come to Moorhead State—there are many to help and that experience will simplify the complexity of rules.

FACULTY

Your main help will come from more than 300 faculty members at Moorhead State. Over half of them have doctorates or other terminal degrees to assure you quality education. In classes where there is an average of 16 students to one faculty member, you can become fairly well acquainted with your instructors.

And you will find most of the faculty is ready to help you in many ways both within the classroom and outside. Faculty Advisors, individual instructors all will serve your needs, answer questions and teach you in ways beyond their disciplines. Their teaching will lead to the degrees below.

BACCALAUREATE DEGREES

The four-year degrees available from Moorhead State University include the Bachelor of Arts and the Bachelor of Science. Each requires the satisfactory completion of 192 credits of college courses and includes 64 credits in general studies, from 48 to 96 credits in a major concentration, and the remainder in electives. While no minor is required, you may choose from more than 60 possible minor programs. You will find more information about the general studies requirements later in this section. You may request more information about majors and programs in a separate publication.

Liberal Arts and Professional Majors

A number of students at Moorhead State University find liberal arts and other non-teaching major programs the most attractive for themselves. You may find one for yourself in the following list of baccalaureate majors available in the liberal arts and sciences:

Accounting
Anthropology
American Studies
Art
 Ceramics
 Graphic & Applied Design
 Printmaking
 Sculpture
Biology
Business Administration
Chemistry
Computer Science
Criminal Justice
Economics
English
Finance
French
Geography
German
Health Education
History
Hotel Management
Individualized Major
Industrial Education
Industrial Illustration
Management
Marketing
Mass Communications
Mathematics
Medical Technology
Music
 Piano
 String Instruments
 Theory
 Vocal
 Wind Instruments
Nursing
 (open to Registered Nurses)
Philosophy
Physical Education
Physics
Political Science
Psychology
Social Work
Sociology
Spanish
Speech
 Pathology-Audiology
 Communication
 Theatre Arts
Vocational Rehabilitation Therapy

Education Majors

Moorhead State University has a long tradition of training teachers. In fact, it was the original purpose of the "normal school" more than 90 years ago. Moorhead State is still training teachers. Bachelor of Science degrees with teaching majors are offered as preparation for teaching at the elementary and secondary levels. If you decide on Elementary Education, you will select a minor area of concentration or specialization. If Secondary Education is your choice, you will major in one of the following specific academic areas:

Anthropology * (Social Studies)
Art Education
Biology - Life Science (Teaching)
Business Education
Chemistry * *
Distributive Education
Earth Science (Teaching)
Economics (Social Studies)
German
Health Education
History (Social Studies)
Industrial Education
Mass Communications
Mathematics
Music
 Broad
 String Instruments
 Vocal
 Wind Instruments
Physical Education
Physics * *
Political Science * (Social Studies)
Psychology
Social Science
Sociology * (Social Studies)
Spanish
Special Education
Speech-Pathology & Audiology
Speech Communication/Theatre Arts
Vocational Technical Education

* Individual social science majors are valid only until July 1, 1979. After that date only the Broad Social Studies major will be approved for state certification.

* * Broad Science major Physical Science (Teaching) effective July 1, 1979.

PRE-PROFESSIONAL STUDIES

Not all of you will remain at Moorhead State University for four years to complete a degree. But many find it convenient to complete the first few years of college here before transferring to other institutions for advanced specializations. If you have such a plan in mind, you will be assigned to faculty advisors with knowledge of such fields. These advisors work closely with

both you as a student and those institutions where training will continue after you transfer. Specific programs have been developed to assure you of adequate preparation for continued study:

Agriculture *
 Architecture *
 Chiropractic
 Dentistry
 Engineering *
 Foreign Service
 Forestry
 Geology *
 Government Service
 Home Economics *
 Law
 Medicine
 Meteorology
 Mortuary Service
 Nursing
 Optometry
 Pharmacy *
 Veterinary Science
 Wild Life Management

***Cooperative Degree Programs**

You probably noticed the asterisks in the above list of programs. They mean that, in cooperation with North Dakota State University, Minnesota residents can take the first three years of the six asterisked programs (two years in Pharmacy) at Moorhead State University before transferring to NDSU for completion of a degree. The major advantages of this arrangement are that Minnesota residents can use scholarships and loans available only for this state and that professional courses at NDSU can begin immediately instead of waiting until the third or fourth year.

TWO YEAR ASSOCIATE DEGREES

While some of you will not remain at Moorhead State University for four years, you can still earn degrees. The University offers several programs of study leading to the two-year Associate in Arts (A.A.) or Associate in Science degrees. Each of these programs requires 96-credits for completion, but is designed so that you may continue to study and earn a baccalaureate degree should your two year educational degree plans change to a desire for four years of study. The curriculum usually includes a combination of general studies courses with one area of specialization. Required courses are listed in the **MSU Catalog** for the following Associate Degree programs:

AA Degree

Liberal Arts

AS Degree

Accounting
 Business Management
 Early Childhood Education
 Marketing
 Medical Records Technology
 Secretarial Services
 Industrial Technology (Technical Aid)
 Vocational - Technical Education

GRADUATE STUDIES

And there are a number of students who stay beyond the four years or come from other institutions with four year degrees in hand. Graduate students may earn the Master of Business Administration, the Master of Science with a major in Biology or Chemistry, or the Master of Science in Education with majors in Counseling and Guidance, Elementary Administration, Elementary Teaching, School Psychology, Special Education, Remedial Reading, or Secondary Teaching. The Secondary Teaching major requires specialization in one of the following areas:

Art
 Biology
 Business Education
 Chemistry
 English
 Health - Physical Education - Recreation
 Industrial Education
 Mathematics
 Music
 Social Studies
 Speech - Pathology - Audiology
 Speech - Communication - Theatre Arts

Complete information on graduate programs is provided in a separate **Graduate Bulletin**, available from the Moorhead State University Office of Graduate Studies, which will also answer any of your questions related to their programs.

FIFTH YEAR PROGRAMS

Another choice for those of you who want more than a four year degree is the Fifth Year Program. This program in teacher education provides the opportunity for individualized studies beyond the baccalaureate degree without meeting all the requirements for a master's degree candidacy.

The program attempts to serve a number of purposes: strengthening the teacher's preparation in a major field or area of concentration; broadening the teacher's liberal arts background; providing an opportunity for new or additional specialization; and enabling partial pursuit of studies at the graduate level.

Admission to the Fifth Year Program requires a bachelor's degree in education from an accredited institution and a teacher's certificate valid in the state where the applicant teaches. Policies and requirements are given in the **Graduate Bulletin**, but candidates should also confer with the Director of Fifth Year Studies.

CERTIFICATION PROGRAMS

Yet another route for people with earned degrees is through certification programs. Many enroll at Moorhead State University in programs that will provide professional certification in various fields of education. Upon completing one of these programs, the student should apply for certification through the Office of the Registrar. If the certification program is combined with study for a postgraduate degree, you must meet admission requirements established by the Office of Graduate Studies.

ELEMENTARY OR SECONDARY TEACHING

Should you have a baccalaureate degree without teaching certification, you may earn a Bachelor of Science degree from Moorhead State University or qualify for certification by following procedures given in the **MSU Catalog**.

CERTIFICATION IN SPECIAL FIELDS

Certificates for several specialties in education can be earned by persons who hold valid teaching certificates. Such certification is made by the State of Minnesota on recommendation by the university after completion of a program specified by the State Department of Education. Study for certification may be combined with an undergraduate or graduate degree program if required courses are offered at the appropriate undergraduate or graduate level.

The following special certification programs are offered at Moorhead State University:

- Coordinator of Audio Visual Education
- Director of Audio Visual Education
- Elementary Remedial Reading Teacher
- Kindergarten Teacher
- Media Generalist
- Nursery School - Day Care
- Public School Athletic Coach—Men
- Public School Athletic Coach—Women
- Public School Librarian
- Reading Consultant and Supervisor
- School Psychologist I
- Secondary Remedial Reading Teacher
- Secondary Developmental Reading Teacher
- Special Learning and Behavior Problems Teacher
- Teacher of Driver Education
- Teacher of Emotionally Disturbed
- Teacher of Educable Mentally Retarded
- Teacher of Speech Correction
- Teacher of Trainable Mentally Retarded

Because of variations in specific requirements for each certificate, candidates should first contact the Education Department for information and continue to work closely with an advisor.

Common Market

Moorhead State offers wider geography for your educational needs. The university cooperates with the six other state universities in a statewide exchange called the Common Market. Under this program, you may enroll at any other state university and receive full academic resident credit at Moorhead State University. Further information can be obtained from the Office of Academic Affairs or the Office of the Registrar.

Tri-College University

Within the Fargo-Moorhead community, Moorhead State University offers another unusual educational opportunity. The university belongs to a cooperative arrangement with Concordia College (Moorhead) and North Dakota State University (Fargo) through which you may take courses at the other colleges without paying any additional tuition or fees. At Concordia, you may take one course per term if that course is not offered at MSU. At NDSU, there are no such restrictions: you can take as many courses each term as you wish, whether they are offered at MSU or not. Tri-College also offers regular bus service among the three campuses (10 cents a ride) and a comprehensive cooperative arrangement among the libraries. The Tri-College University also sponsors a Center for Environmental Studies and the Humanities Forum where a full quarter's study centered around a theme selected each year is available to students from the three colleges. You may also earn an Education Administration Specialist degree through the Tri-College University (see **Graduate Bulletin**.)

MSU - NDSU Exchange

A specialized opportunity is available to you under an exchange agreement between NDSU and MSU. In this agreement, students pursuing majors in "Covered Programs" (degree program available on but one of the two campuses) may register at their home institution for the first three years of the program, enjoying unlimited exchange privileges, transferring for the last year to the degree-granting institution. This agreement allows you, as an MSU student, to complete the first three years of programs in Engineering, Architecture, Agriculture, Home Economics, and Geology, and the first two

years of a Pharmacy program while registered at Moorhead State University. It is an especially useful arrangement for students who have Minnesota state scholarships or grants that cannot be used in another state.

Reserve Officers Training Corps Program

Army and Air Force ROTC at Moorhead State is voluntary and is open to both male and female students. Activities are conducted under separate departments of military science and aerospace studies through a cross-town agreement whereby MSU students attend ROTC classes at NDSU.

The first two years of the regular four-year course of ROTC at NDSU are designated as the Basic Course for Army ROTC and the General Military Course for Air Force ROTC. The last two years of Army ROTC is designated the Professional Officer Course (POC). Qualified students may apply for and be accepted in either of these courses with a commission as Second Lieutenant in the United States Army or Air Force as the objective. Commissions are awarded at graduation to qualified students.

Students selected for admission to the Advanced or Professional Officer course are required to sign a written agreement to fulfill certain conditions required by law and service regulations. Students so enrolled are required to attend a four- or six-week summer training period. These students earn monthly pay plus travel expenses while attending summer training.

For a description of Army and Air Force ROTC courses, see the North Dakota State University catalog available in the Registrar's Office.

Other Programs: National Guard, Air National Guard, and Reserve organizations are located in Fargo and Moorhead. Qualified students may enter the Marine Corps Platoon Leaders' Class and gain a commission after college graduation.

SPECIAL PROGRAMS

Common Market Quarter-In-Washington

Moorhead State University, in cooperation with a number of private and public agencies, offers qualified students with a particular interest in government and political affairs an internship opportunity in the nation's capitol. You may spend a quarter in Washington either during your junior or senior year and maintain enrollment status at MSU. For further information contact the Political Science Department.

Individualized Major

From the extensive listings above, you may have found no major that interests you. MSU is prepared for this problem. A student who wishes to develop a personalized multidisciplinary major built around a chosen theme may do so with the help of a faculty advisor and the Office of Academic Affairs. Such a major consists of at least 70 credits of which at least 30 must be in a single department. An Individualized Major is particularly appropriate for a student whose interests and time do not fit one of the traditional majors and whose occupational plans do not require one.

Examples of Individualized Majors in Criminal Justice and Humanities are given under Individualized Majors in the **MSU Catalog**. Students who are interested in individualized majors are advised to wait until their sophomore year before submitting their plans.

The New Center for Multi-Disciplinary Studies

The New Center, a "college within a college," offers two year career-oriented programs designed especially for students who wish to attend Moorhead State University and who seek career preparation opportunities which do not necessarily require a four-year preparation. Special features of the New Center include admission based primarily on the student's interests in the Center's program rather than on academic rank or test scores, special multidisciplinary courses based on student needs, non-competitive grading system, and especially chosen multidisciplinary faculty. See also Multidisciplinary Studies in the **Academic Bulletin & Course Offerings**.

External Studies

Moorhead State University now has an alternative route in its bachelor degree program designed for people in the community or region whose commitments preclude regular on-campus attendance. This program, offered through External Studies, joins the University to the community by making education opportunities available through individualized instruction, independent study, and off-campus teaching. And it joins the community to the university by bringing into academic studies people who can share new perspectives gained through career or community service experience.

The university will grant credit for validated competencies developed through work experience or community service and will assist those who enroll to structure a program of study that can lead to a degree in an area of interest. Your major may be a traditional one or individualized to meet personal needs and goals.

For further information contact the Director of External Studies.

National Student Exchange

A geographically broad education can be yours through this program. Moorhead State University holds membership in the National Student Exchange, a cooperative relationship among some twenty schools from Maine to Hawaii, Minnesota to Florida. Through the NSE students may spend either their sophomore or junior year (or one or two quarters of either year) in residence at a participating college as an exchange student. Your largest single benefit is the privilege of paying tuition at the in-state rather than out-of-state rates.

Normal application deadline to accomplish exchanges for the year following is March 1. Inquiries should be made at the Office of Academic Affairs.

Internship

An internship is a supervised work experience for up to 16 college credits. The general objective of this program is to allow the student to gain applied experience that would not otherwise be possible in the classroom and to reinforce the choice of your major field of study. (It is generally available only to junior and senior students. In order to be eligible for an internship a student must have at least one quarter remaining in their academic program.) A variety of internships are available in local, state, and federal government agencies, public service organizations and private business. Some internship positions may include stipends but most do not. Nearly every academic program in the University provides an opportunity to participate in this program and some allow credits to be applied towards majors. Interested students should address inquiries to internship advisors in the academic department of their choice.

FOREIGN STUDY OPPORTUNITIES

Internship Abroad Program

This unusual program permits you to broaden your cultural background and to test your skills by working with professionals on major worldwide social, cultural, educational and economic problems. You have an opportunity to examine career choices in such international areas as U.S. government agencies, American businesses abroad and foreign business concerns.

Student Teaching Abroad Program

Arrangements have been made for a number of American student teachers to be assigned to schools in over 30 foreign countries. Schools located in Africa, Asia, Europe, South America, and Australia are participating in the program.

Foreign Independent Study Programs

There are foreign study opportunities at colleges and universities throughout the world. These opportunities are open to you for the experience of living and learning in another culture. Contact the Registrar's Office before beginning foreign study to determine possible credit arrangement.

You should now possess a skeletal view of degrees and programs, and opportunities at Moorhead State University. You're probably left with nagging questions. Some will be answered by other parts of the catalog. Some by experience. But we can offer you more detailed information here on requirements and credits as well as some other academic ins and outs.

Enrollments and Retention

Fall quarter enrollments at Moorhead State University reached a record high of 6,200 students taking courses on the campus in 1977 and are expected to increase in 1978. This number includes about 2,200 full-time students living in campus residence halls, 2,800 full-time commuters, and 1,200 part-time and evening class students.

Each fall for the past five years, approximately 1,000 new freshmen and 400-500 new transfer students have entered the University to enroll in degree programs or begin curricula that may eventually be completed in other institutions. More than 500 other new students enter MSU during the winter, spring, and summer quarters.

About one-third of the entering freshmen withdraw from college or transfer by the fall quarter of their sophomore year. Actual percentages for the last three years on record are 35.2% in 1973, 35.0% in 1974, and 30.8% in 1975.

academic policies and information

Academic Year

The academic year at Moorhead State University is arranged into Fall, Winter and Spring quarters of about 12 weeks each and a Summer quarter comprised of two five-week sessions and special short-term workshop sessions.

Although the academic year officially begins with fall quarter, you may enter the University at the beginning of any term.

Units of Credit

The unit of credit at Moorhead State University is the quarter and represents one period (50 minutes) of study per week for 12 weeks or a suitable equivalent.

If you are a transfer student, one semester hour of credit is equivalent to 1.5 quarter hour credits. One credit unit from schools using the 4-1-4 plan is considered as six quarter-hour credits except where the college issuing such credit assigns a different value.

Change of Requirements

Within practicable limits, academic policies and requirements at Moorhead State University are not retroactive, and a student entering a degree program can expect to complete that program under the requirements specified at the time he actively enrolled in the program.

When a required course for a previous program is no longer offered, you may substitute another course or courses with the approval of the Faculty Dean or Director.

GRADUATION REQUIREMENTS FOR BACHELOR'S DEGREE

1. At least 192 credits are required for the Bachelor of Arts or Bachelor of Science degrees.
2. You must have a grade point average (GPA) of at least 2.0 for all credits applied to the degree program and for all credits attempted at Moorhead State University.
3. You must complete a General Studies program with a GPA of at least 2.0 for all courses applied to General Studies, and, in the case of a transfer student, a GPA of at least 2.0 for all MSU courses applied to General Studies.
4. The degree program must include at least one major with a GPA of 2.0 or above.
5. Although no minor is required, a GPA of at least 2.0 must be attained should any minor be chosen and presented for graduation.

6. You must enroll as a resident student (on campus courses) for at least three quarters, a minimum of 45 from the last 96 credits and at least 8 of the last 12 credits applied to the degree.
7. No more than 15 correspondence credits may be applied.
8. If you have attended a junior college, at least 96 additional credits must be completed at Moorhead State University.
9. You must submit an Application for Graduation to the Office of Admission and Records prior to the quarter in which you expect to complete your graduation requirements. Also, you must secure the approval of each major and minor advisor before submitting the application.
10. A candidate for graduation with a teaching major must fulfill all teacher requirements.
11. Specific exceptions to these graduation requirements are listed under such programs as External Studies.

GENERAL STUDIES

As a candidate for a bachelor's degree, you must complete a General Studies program of at least 64 credits.

Such a program attempts to build on, extend, and enlarge your previous general education. It involves the expectation that college studies will complement but not duplicate high school studies. Also, it is assumed that your existing interests may be developed further, and that most will acquire new ones. Of course, it is hoped that you will attain through general studies the mental discipline that leads to a lifetime of self-education.

Because education at Moorhead State is not static neither is its General Studies program. So, you should consult the applicable General Studies Information Bulletin and see your advisor regarding a particular General Studies program. You will discover, however, that the program is characterized by certain minimum requirements in several areas, such as composition and literature, the natural sciences, the social sciences, the humanities, and communication, language and symbolic systems.

Necessarily there are certain limitations to what you may apply to General Studies. Courses in your major may not be applied. If you have more than one major, this limitation applies to one major only. Courses may not be applied if taken for Pass/No Credit grading unless specifically approved.

Courses in a minor or in "related requirements" specified by a major may be applied to General Studies.

An overall GPA of at least 2.0 must be attained in General Studies.

Multiple Majors & Degrees

You may wish to have more than one major. If so, you need some information.

You should know that if you complete two or more majors with different degree designations that you will be awarded the more appropriate degree, except the B.S. degree shall be given if one major is in a field of professional teaching.

Should you seek more than one degree, you will be required to complete at least 45 credits beyond the 192 minimum credits applied to the first degree.

A student who holds a previous baccalaureate degree from another accredited institution may earn an additional degree from Moorhead State University by completing at least 45 resident credits at Moorhead State; meeting all MSU course requirements for the degree program including an approved major and teacher education requirements for any teaching major; and maintaining at least a 2.0 average in all studies at Moorhead State University.

A student with a previous Moorhead State University degree may add another major or minor to his record by completing any additional requirements as certified to the Registrar by the department offering the major or minor and also by the Education Department in the case of any teaching major.

TEACHER EDUCATION REQUIREMENTS

Throughout these pages, you have seen a good deal about teaching majors and degrees. This is with good reason. Moorhead State University trains a good number of elementary and secondary teachers. Over the years, a number of requirements have necessarily grown. To be eligible for graduation and/or certification, you must fulfill all of the following requirements.

Teacher education admission and retention in good standing.

Completion of a professional education sequence of courses appropriate to the level of teacher preparation;

Fulfillment of an approved human relations component for certification;

At least two credits in physical education activity courses (waived for veterans of military service who present satisfactory credentials to the Registrar);

One or more courses in health education, including instruction in the effects of narcotics and alcohol (satisfied by the MSU course Health 110);

Student teaching as approved by the MSU education department.

Any person with a previous baccalaureate degree may qualify for teacher certification by completing any remaining requirements for the MSU major in the teaching field and satisfying all other teacher education requirements above. The candidate may qualify for certification without earning an additional degree.

Teaching Majors & Minors

Requirements for the major programs in fields of secondary education are listed under the respective departments. Requirements for majors in elementary education and special education are listed under the Department of Education. You will find this information in the **Catalog**.

Completion of secondary education curricula will fulfill your certification requirements for grades 7-12, except that students with teaching majors in art, foreign languages, industrial arts, music or physical education may also qualify for grades K-6 by completing part of their student teaching at the elementary level and any stipulated teaching methods course.

No minor is required for secondary teaching, but certain minors will qualify you for limited teaching opportunities in addition to the major.

All teaching majors and minors must include at least one course in the special methods and materials for teaching.

ASSOCIATE DEGREES

As mentioned earlier, Moorhead State University offers two-year associate degrees as follows:

- (A) Associate in Arts in Liberal Arts
- (B) Associate in Science in Vocational-Technical Education
- (C) Associate in Science in Business and Technology

Each program requires completion of at least 96 quarter credits, including at least 32 credits in courses from MSU and at least 16 resident MSU credits.

The candidate for an AA or AS degree must have a GPA of at least 2.0 for all courses taken from Moorhead State University.

A student who is admitted to an associate program and who decides to continue with a baccalaureate program may do so by meeting all additional requirements for the bachelor's degree.

General studies requirements for each degree program must be fulfilled with courses applicable to General Studies in the baccalaureate curricula.

A.A. in Liberal Arts

The candidate for the Associate in Arts in Liberal Arts will complete one of the approved General Studies programs for the bachelor's degree with a GPA of at least 2.0

Remaining electives to fulfill the 96-credit requirement are subject to the approval of the student's advisor.

A.S. in Business and Technology

Specific requirements for the following associate curricula are listed under the respective departmental sections of the **MSU Catalog**:

A.S. in Accounting (Business Department)

A.S. in Business Administration (Business Department)

A.S. in Marketing (Business Department)

A.S. in Medical Records Technology (New Center)

A.S. in Secretarial (Business Department)

A.S. in Technical Aid (Industrial Studies Department)

In addition to specialized requirements, the candidate for each of these associate degrees must complete a General Studies program of at least 42 credits, including one year of freshman English and at least six credits in each of the distributional areas.

A.S. Vocational-Technical Education

Candidates for the Associate in Science in Vocational-Technical education will be required to present evidence from the Vocational Division of the Minnesota State Department of Education that they meet minimum requirements in technical training or experience for certification as vocational-technical school teachers.

Certification as a vocational-technical school teacher will serve as the student's major concentration and will be equivalent to 32 quarter credits. However, any transfer of MSU credits applied to meet certification requirements will be deducted from the 32-credit block reserved for training and experience. (Note: This exclusion does not apply to courses in teacher preparation.)

The remaining 64 credits will include (A) at least 32 credits in General Studies courses, (B) at least one course in each of the General Studies distributional areas, (C) at least 16 credits in courses for the professional preparation of vocational-technical school teachers, and (D) no more than 16 credits of teaching internship.

The complete program will consist of at least 96 credits including up to 32 credits for training or experience as described above.

A.S. with Individualized Career Emphasis

Students enrolled in the New Center for Multidisciplinary Studies may qualify for the Associate in science diploma by fulfilling the requirements listed below.

The curriculum shall include a total of at least 96 credits.

There shall be a general studies program of at least 34 credits, including at least 4 credits each from the natural sciences, the humanities, oral communications, social sciences, and written communications.

A minimum of 36 credits shall be devoted to a career-focused areas of concentration in an approved combination of courses from college study and/or a completed vocational-technical school program.

A.S. in Early Childhood Education

See Education Curricula for specific information about this two-year program.

EXTERNAL STUDIES DEGREE PROGRAM

You may earn the Bachelor of Arts or Bachelor of Science Degree from Moorhead State University by fulfilling all requirements specified below.

Admission to External Studies is contingent upon enrollment in ExSt 300 Educational Planning (2 credits) on a class or individual basis, submission of application forms and credentials as requested, approval by the Committee on External Studies.

You must complete at least 45 credits as an enrolled student at Moorhead State University, although no minimum number of on-campus (resident) credits is stipulated.

With the endorsement of your advisor, you must submit and complete a General Education (Step 1) plan approved by the Committee on External Studies and designed to prove, or significantly improve competency in each of seven areas of the liberal arts.

After fulfilling the General Education requirement, you will complete an Area Study, equivalent to at least 16 credits, in one of the seven General Education areas under the supervision of a faculty team of at least three members (Step 2).

You must also fulfill a Specialization (Step 3) requirement equivalent to a traditional or individualized major under the supervision of a faculty advisor.

The entire degree program must be equivalent to at least 192 quarter credits, and you must have a GPA of at least 2.0 in all MSU courses attempted and in courses applied to each of the three steps.

Credit in Steps 1 & 3 or elective credit to fulfill the degree may be earned by regular courses, independent study, internship, examination, transfer credit, or evaluation of non-collegiate or non-institutional study or experiences.

Resident Credits

Resident credits are those earned while you attend courses offered on the Moorhead State University campus, in Tri-College or Minnesota State University Common Market courses, in workshops or field trips originating from this campus, and in evening courses on campus.

Non-resident credits are those earned at another college (except by Common Market arrangements), in off-campus courses, or in courses offered through local or network television without class sessions on campus.

Although Minnesota State Universities do not offer correspondence courses, up to 15 quarter hour credits of correspondence study from another accredited institution may be applied to an undergraduate degree program.

Armed Services Credit

Study completed during military service through the United State Armed Forces Institute will be evaluated at the time of admission or re-enrollment to determine if credit will be awarded at Moorhead State University.

Credit may be given for attending regular armed service school. You should discuss the possibility of such credit with the Registrar.

Provisional Credit

Transfer students from colleges which are not fully accredited may receive provisional credit, subject to official acceptance following satisfactory study at Moorhead State University.

If you have received provisional credits, you should wait at least two quarters after enrollment before requesting the Registrar to approve such credits.

Transfer of Credits

Transfer students who have completed at least 32 credits of previous college study will receive worksheets indicating the extent and distribution of credits which are accepted by the university.

In cases where a student with less than a "C" average is accepted through appeal to the Committee on Admission and Retention, as many credits will be accepted as will result in a "C" average.

Credits for "D" grades from other fully accredited colleges will be accepted if the student has a previous cumulative grade point average of 2.0 or better.

Courses similar to those required for General Studies at Moorhead State University will usually be considered equivalent for the purpose of meeting course requirements. However, the student must complete a total of 60 credits in General Studies courses.

Transfer students who have completed an Associate in Arts program in liberal arts at an accredited junior college will usually be deemed to have met the General Studies requirement at Moorhead State. However, the program must include at least 60 credits in courses comparable to General Studies at Moorhead State.

Transfer credits may not be applied to meet an area requirement at Moorhead State University (General Studies, major, or minor) unless they also meet the corresponding grade point average requirement for the area.

Transfer students from junior colleges must complete at least 96 quarter credits beyond the junior college level to meet the requirements for an undergraduate degree at Moorhead State University.

No transfer credits will be recorded on MSU transcripts unless they apply to an approved degree program.

Vocational-Technical School Credits

Students who transfer from Minnesota Area Vocational-Technical Schools will be accepted at Moorhead State University with advanced standing if they meet high school admission guidelines for entering freshmen and they have successfully completed an approved vocational-technical program of at least nine months' duration.

If you have successfully completed a program of at least nine months at a Minnesota Area Vocational-Technical school, you will receive credit as follows: a maximum of 48 undergraduate credits will be recorded at the time of admission on the basis of three credits per month for the completed program; no credit will be given for partially completed programs; and no specific course evaluations will be made, but credit will be recorded as a block unit for the entire program.

Specific requirements in your major field of study at Moorhead State University may be waived by the major department on the basis of vocational-technical training, but no additional credit will be granted except as specified below.

At the time you are otherwise qualified for graduation with a baccalaureate degree, additional credit may be granted upon the recommendations of the major department if such training was given in a field related to your major. Such additional credit will be given only if the training program exceeded 16 months on the basis of 3 credits for each excess month.

For a student enrolled in an External Study degree program, these guidelines will also be used for evaluating credit from military service schools, hospital nursing programs, and other non-collegiate full-time study programs.

Advanced Placement

Moorhead State University will award credit for successful completion of an approved Advanced Placement study program under the auspices of the College Entrance Examination Board. Such programs are available to promising students in participating high schools.

To receive Advanced Placement credit, you must have the approval of your high school, complete the program successfully (usually with a score of 3 or better), and enroll at Moorhead State University following high school graduation.

All records must be forwarded from the College Entrance Examination Board, and the university reserves the right to evaluate such records and determine the credit to be assigned.

Normal Training Credits

A student who has completed the Normal High School Teacher Training after graduation from a Minnesota high school will receive 48 credits for one year and 96 credits for two years of such training.

Such credits will be evaluated by the University and applied to your program, unless those credits were used to complete a curriculum at the University before May 12, 1952.

Credit by Departmental Examination

You may challenge a course at Moorhead State University through an examination for credit by arrangement with the appropriate department of study.

An examination for credit may be announced by the department chairperson, or you may secure written permission for such an examination from the department chairperson.

Following such an announcement or after written permission, you secure an Examination for Credit form at the office of Academic Affairs. This completed form is presented at the Business office, where it is stamped and a receipt is issued upon payment of a \$5 examination fee. The stamped form will be collected as an admission slip at the time of the examination.

A grade of Pass or Fail ("S" or "F") and the appropriate number of credits will be marked on the form, which is then signed by the department chairperson and forwarded to the faculty dean for approval.

Finally, the approved form is submitted to the Registrar. If you receive a Pass grade, the credit is placed on your permanent record. If you fail the examination, the form is placed in your file but not entered on your transcript.

No student may repeat any examination for credit.

Credit by CLEP Examination

The Registrar at Moorhead State University will provide information about the College Level Examination Program (CLEP) and will administer the CLEP Subject Examinations to interested students.

Procedures will be the same as for Credit by Departmental Examination except that the Registrar will administer the examination. The cost for each examination is \$15.

Credit will be awarded for successful performance on the CLEP Subject Examinations according to standard scores recommended by the Council on College-Level Examinations. However, credit will not be given to students who have previously or currently enrolled in courses in the same subject fields.

Following are the approved Subject Examinations and corresponding credit:

American Government (4)
American History (9)
Analysis and Interpretation of Literature (9)
Biology (9)
College Algebra (4)
College Algebra-Trigonometry (4)
Computers and Data Processing (4)
Educational Psychology (4)
English Composition (9)
English Literature (9)
General Chemistry (9)
General Psychology (4)
Geology (9)
History of American Education (4)
Human Growth and Development (4)
Introduction to Business Management (4)
Introductory Accounting (9)
Introductory Business Law (4)
Introductory Calculus (9)
Introductory Economics (9)
Introductory Marketing (4)
Introductory Sociology (9)
Money and Banking (4)
Statistics (4)
Tests and Measurements (4)
Trigonometry (4)
Western Civilization (9)

Credit earned by examination may be applied to General Studies requirements but may not be applied to a major curriculum except with departmental approval.

The CLEP Subject Examinations are recommended only for students with advanced knowledge in subject fields not usually acquired in typical high school curricula.

Credit will be awarded for equivalent performance on CLEP Subject Examinations taken at other test centers, including the military services.

Credit is not given for the CLEP General Examinations.

So, these are the programs at Moorhead State University. There is an obvious variety of choices. And we hope that if you make a choice, it is apparent the requirements, the regulations, the academic maze at Moorhead State University does not appear too complex. It is not. We know you are coming to college primarily for an education, but there is more to this education than academic programs. Read on!

financial information

UNIVERSITY EXPENSES

You know that attending a university costs money. When you consider the expenses not just as painful drains on your pocketbook but, more importantly, as an educational investment, the expenses should seem lighter. Also the university through financial aid and scholarships tries to help as much as possible. Since Minnesota taxpayers provide a good share of the support for education costs at Moorhead State University, you should be able to complete your studies here at less direct expense than at many other colleges and universities.

Your basic costs usually fall into three categories: tuition and fees; housing and meals; and incidental or personal expenses. Barring any unusual financial obligations, you can expect total annual expenses at MSU to range from \$2250 to \$2625 if you live on-campus.

The following is a table of estimated costs for the 1978-79 academic year, based on your normal undergraduate class load of 16 credits per quarter:

	Resident	Non-Resident
Tuition (not including mandatory comprehensive fee)	\$ 631.20	\$ 1135.20
Housing and Meals	1158.00	1158.00
	\$1789.20	\$2295.20

Incidental and personal expenses—books and supplies, clothing, laundry, recreation, transportation, etc.—may range from \$525 to \$825 depending on your needs.

Tuition Rates

Charges for your tuition are based upon the quarter-hour-credit unit, varying according to your status as a student and the type of course offered:

Type of Course	Resident
Undergraduate	\$10.65
Graduate	\$13.65
Type of Course	Non-Resident
Undergraduate	\$21.15
Graduate	\$27.40

These rates are subject to change without advance notice by the Minnesota State University Board, which establishes uniform tuition rates for all State universities in Minnesota.

If you live in North or South Dakota or Wisconsin, reciprocity for resident tuition is granted to you when you enroll at Moorhead State University and by application to, and approval of, your own state board of higher education and the Minnesota Higher Education Coordinating Board. Application forms are available from MSU or your state board of higher education, and should be completed at least six weeks prior to your intended date of enrollment at MSU.

Comprehensive Student Fee

When enrolled for university courses you are assessed a mandatory comprehensive fee at a rate not to exceed \$43.00 per quarter.

Fee assessments are required by the State University Board to defray costs of maintaining such essential university services as student union operation and debt retirement, health services and co-curricular programs or activities.

Comprehensive fees are required if you are enrolled for credit, including student teaching, internships and other instruction which may not be located on the MSU campus.

Resident or Non-resident Status

Specific criteria have been adopted by the State University Board to define those students eligible for the benefits of Minnesota resident tuition rates. You are entitled to resident status by meeting any one of these qualifications.

1. Graduation from a Minnesota high school within two calendar years of applying for admission to MSU.
2. Graduation from a Minnesota high school followed by substantially continuous residence in this state.
3. Service in the U.S. Armed Forces for at least 190 days other than for training purposes only.
4. Employment in Minnesota on a full-time basis subject to Minnesota income taxation for at least one continuous year prior to enrollment as a full-time university student.
5. Legal dependent or ward of any person stationed outside the continental United States as a federal employee or member of the U.S. Armed Forces.
6. Establishment as being of American Indian heritage under the definition of Minnesota Statute 124.48.
7. Legal dependent or spouse of any person who qualifies as a Minnesota resident under one of the criteria above. It is further stipulated that you live with your spouse at a place of residence within the State of Minnesota in order to be qualified.

Temporary resident status will be granted to you if appointed to an MSU graduate assistantship.

As a teacher in a school district under a student teaching contract with Moorhead State, you will be granted resident status for special workshops arranged by cooperation between the university and your school district.

You should know the Comprehensive Student Fee is the **only** fee all students pay. In a few cases laboratory and studio courses requires supply fee, but these courses are few and the cost minimal.

Housing and Dining Services

Combining your costs for housing and dining (21 meals per week) you will pay \$386 per quarter for double room occupancy or \$442 for a single room. During winter and spring quarters a limited number of double rooms become available for single occupancy at \$459 per quarter. These residence hall and dining service rates are established by the State University Board for all Minnesota State Universities and are subject to change without notice.

An optional plan is that you may elect to contract for residence hall accommodations without dining service at \$201 per quarter for double room occupancy; \$257 for single room; \$274 for double room as single.

Or, if you live off-campus you may contract for meals-only at the dining service for \$200 per quarter (21 meals per week).

If a student is released from his housing contract or withdraws from school, the unused portion of his room and board for the remaining weeks of the quarter will be refunded.

FINANCIAL AID

Since your education investment is costly, you may very well need financial assistance. In your search for financial help for your educational plans, you should explore all possible sources outside and within the university. As explained below, when applying to MSU for aid undergraduates will also be expected to apply to the Minnesota State Scholarship, Grant-in-Aid Program and to the federal Basic Educational Opportunity Grant (BEOG) program. Assistance is most often available through the MSU Financial Aid Office which maintains the responsibility for determining your qualifications for aid from the University.

Aid is available in either of two categories: that which is dependent on financial need, and that which requires no evidence of need. Most assistance through the university does require evidence of your financial needs. If you are qualified, the Financial Aid Office will attempt to provide a "package" of combined aids that will equal the difference between your estimated costs and the amount you and your family can be expected to contribute.

Further information about financial aid is provided in a brochure available from Financial Aid or Admissions Office.

Application for Financial Aid

University action on aid applications can only be taken if you have been admitted to Moorhead State or are currently enrolled here. If you desire consideration for financial aid, you should complete the American College Testing (ACT) Family Financial Statement (FFS), designating Moorhead State to receive a copy of the report. In addition, you must complete the MSU Application for Financial Aid and return it to the Financial Aid Office. No other application forms are required for National Direct Student Loan, Supplemental Educational Opportunity Grant, or federal College Work-Study assistance except for student aid applicants claiming independent or self-supporting status who are required to provide additional application documentation.

Aid applications should be completed and mailed before March 1 to assure fullest consideration for the following year's aid funds. Later applications will be processed and awards made to the extent that funds remain.

FFS forms are available from your school counselor, from the MSU Financial Aid Office, or by writing the American College Testing Program, Iowa City, Iowa 52240.

Aid Awards and Renewals

Financial aid awards are made for a one-year period only, ending at the conclusion of spring quarter. Any change in your financial resources (i.e., receipt of grants, educational loans or scholarships from non-university sources) should be reported to the Financial Aid Office for possible adjustments in the distribution of your aid "package." Failure to report such changes may result in the cancellation of your university award. Financial aid is always reviewable. This is especially important to you if you or your family have an extraordinary financial problem after applying for aid or receiving an aid award.

When receiving an award you will be notified of the times when loan, grant and scholarship funds will be made available.

Work-Study and other campus employment earnings are paid at regular two-week intervals.

Application for renewal of awards must be made each year for review by the Financial Aid Office. All such applications should be returned before March 1.

Please observe the different applications schedules for state student aid programs, federal Basic Grant programs and non-university aid sources.

Types of Financial Aid

The MSU Application for Financial Aid, together with the ACT Family Financial Statement, is your sole request for aid from the university (as based on your financial need) for the National Direct Student Loan (NDSL), Supplemental Educational Opportunity Grant (SEOG) and the Federal College Work-Study student employment programs. The university will determine the amount you may receive from each type of aid.

NDSL. As an undergraduate you may borrow up to \$2500 during the first two academic years, up to a total of \$5,000 during four years. This loan is to be repaid at 3% interest on the unpaid balance starting nine months after you leave the university and it has a maximum repayment period of 10 years. Minimum monthly payment is \$30. A portion of the principal and interest may be cancelled for certain kinds of public service, and payment deferred for service in the Peace Corps, VISTA or the Armed Forces.

SEOG. If you are an undergraduate with exceptional financial need and would be unable to otherwise continue your education, the SEOG grant is available. SEOG grants range from \$200 to \$1500 per year, not to exceed half the amount of your total aid package, and continue up to four years of undergraduate credit or a maximum of \$4,000. You must be willing to receive additional financial assistance such as work-study earnings, loans, other grants or scholarships, at least equal to the amount of the SEOG.

Work-Study. Through College Work-Study employment you have the opportunity to earn part of your educational expenses through part-time work (full-time may be available during vacations) on-campus throughout the year. Working part-time an average of 10-15 hours per week, you could earn from \$300 to \$500 each quarter from Work-Study employment. The actual amount varies with work schedules, pay rate and eligible need for earnings.

Basic Grant. As an undergraduate you have the opportunity to receive up to \$1800 in the federal Basic Educational Opportunity Grant program. Determination of eligibility is not made by the university but through the application which is part of the ACT FFS form. Students with extreme changes in financial circumstances should ask for information or special application.

When you receive notification of Basic Grant eligibility, this notification should be sent to the Aid Office for calculation of your award, as specified in a payment schedule provided by the U.S. Office of Education. Receipt of a Basic Grant will not limit your other chances for financial assistance as long as you need it. All undergraduates are encouraged to apply for BEOG grants, and are required to do so when applying for MSU financial aid.

Scholarships. Moorhead State awards scholarships from \$50 to \$500 to freshmen, transfer students and upperclassmen with outstanding abilities, qualifications and promise (see Scholarships).

Guaranteed Student Loans. You may borrow up to \$2500 annually at low interest from private lending institutions; deferred interest is paid in your behalf by the federal government when you qualify under federal regulations. Application is made directly to your lending institution, not the university. Repayment begins nine months after leaving school with a minimum payment of \$30 per month.

We suggest that you apply both for Basic Grant and to Moorhead State for aid (NDSL, SEOG or Work-Study) prior to applying for a guaranteed loan. Guaranteed loan applicants are usually presumed to have arranged all supplemental educational financing from that source rather than from MSU. Thus, indebtedness to MSU under NDSL and to a bank under a guaranteed loan requires two monthly payments of at least \$30 each. It is our practice to direct renewal applications for NDSL funds to non-university loan sources if your debt history shows a combination of university and non-university borrowing. If available NDSL funds are insufficient for the requirements of all eligible needy students, preference will be given to those students who manage their available resources and obligations so as to limit their indebtedness to a single creditor, Moorhead State.

Campus Employment. Part-time job opportunities which are not dependent on financial need are available in the residence halls, dining service, campus security and other such campus agencies. The student-run Job Shop maintains information for you about other forms of on-campus and off-campus employment. Students employed on-campus should note that those earnings must be considered by the University Aid Office when considering your eligibility for NDSL, SEOG, and Work-Study.

Short-term Loans. Sixty-day loans for up to \$50 are available to full-time students without a co-signer, ninety-day loans for up to \$100 require a co-signer.

State Scholarships, Grant-in-Aid and Loans

If you are a Minnesota resident and plan to enroll at Moorhead State as a freshman or sophomore, you may qualify for aid under the Minnesota State Scholarship or Grant-in-Aid programs. Also, if you are transferring to Moorhead State from a Minnesota Community College, you may qualify for Grant-in-Aid. When applying for other financial assistance through Moorhead State, you are also expected to apply for these programs, when qualified. Contact your high school or college counselor for application information, forms and schedules. If qualified, you could receive from \$100 to \$1100 per year for four years.

The Minnesota Higher Education Coordinating Board (MHECB) is responsible for administering these programs. Under the Minnesota State Student Loan Program any Moorhead State student may obtain a Guaranteed Student Loan directly from the State of Minnesota. If enrolled, or accepted for enrollment, you may apply by completing the brief application form in addition to the application.

International Students' Assistance. If you are a non-U.S. resident planning to attend Moorhead State, you must plan to provide your own finances for the cost of education here. Foreign students in the United States on student visas are not eligible for NDSL, SEOG, Work-Study, Minnesota State Scholarships, Grants-in-Aid or Loan programs, or the Federally Insured Student Loan Program. Immigrant visa status may qualify you to apply for these programs. Viet Nam refugee students are eligible for the various federal student aid programs. Contact the Foreign Student Advisor for financial planning information.

SCHOLARSHIP FUNDS

Freshman Scholarship Program

Through the Presidents Club, the Phoenix Society and other earmarked funds, more than 125 MSU Foundation Scholarships are awarded annually to incoming freshmen.

These scholarships are awarded in two categories:

Cum Laude, based on academic promise as indicated by high school performance and admission test scores.

Presidential, which recognize special talent in addition to academic promise. Those persons awarded scholarships have usually placed among the upper 25% per cent in class rank and test scores. Awards range from \$150 to \$300 in each category.

In many instances scholarships are further designated as to source of funding:

Charles and Ellora Alliss Educational Foundation. Awards are based on need, requiring the completion of a financial aids application in addition to the scholarship application.

Cupler Foundation. Awarded annually to freshmen from the university's service area who plan to pursue the ministry or a teaching career. Selection is based upon scholarship, character and need, and must be approved by the Cupler Foundation Board.

Janet Cupler Memorial. Awarded to undergraduate students majoring in education; based on scholarship and need.

Solem. Former students of the university's Campus School are selected to receive these awards honoring the late Lyl R. Solem, a long-time teacher at the school.

Ina Aker Pittack. Freshman scholarships are awarded each year in memory of Ina Aker Pittack, an alumna of Moorhead State.

Colonel Julien M. Burkness. Annual awards to graduates of Moorhead High School, with preference given to students from districts served by the former Campus School.

Catherine Haukebo Memorial. Awarded annually to an outstanding freshman music major.

Application

Special application forms are distributed by the Scholarship Committee among high school counselors. Should application forms not be available, you may write to the Committee in care of Moorhead State.

Transfer and Upperclass Student Scholarships

Moorhead State, through the cooperation of the MSU Foundation, the Charles and Ellora Alliss Foundation and various other donors, now provides a significant number of awards for upperclass students. Applications are available during February and March at the Financial Aid or Development Offices. Special awards include:

Blandin Foundation Grants. Awarded to graduates of the following high schools after completion of two years of college study and with a 2.0 grade point average: Big Fork High School, Deer River High School, Grand Rapids High School, Greenway High School, Hill City High School.

Virginia Fitzmaurice Grantham. Awarded to students in continuing education or foreign languages. Recipient must demonstrate need for financial assistance.

Jean R. Stephenson. Awarded annually on the basis of scholarship, leadership and participation in Moorhead State activities.

Time for Peace Memorial. Awarded annually to an upperclassman with a minimum GPA of 3.0 who demonstrates financial need.

Comstock Memorial. Awarded to students from the university's service area who have demonstrated outstanding academic achievement and a need for financial assistance.

Delta Pi Delta. Awarded to students in continuing education to assist in resuming studies after a period of interruption.

The Louise Stern Memorial. Established by Edward Stern in memory of his first wife Louise, a member of the Fargo-Moorhead Symphony Orchestra for over 30 years. This fund annually provides a \$100 scholarship to a deserving student from Moorhead State who is a member of the Fargo-Moorhead Symphony.

Moorhead Central Lions Club. Special honors awards to men and women of each class in recognition of highest cumulative academic averages.

Departmental. A limited number of scholarships are available in certain areas of study. For example, awards are granted by the Physics Department faculty. Business majors may receive such awards as the Broeker-Hendrickson CPA Firm Scholarship or the Eide, Helmeke, Boelz & Pasch CPA Firm Scholarship; Mass Communications majors may receive Dairy Queen Scholarships and Detroit Lakes Newspaper Scholarships; others include the Chemistry Department Scholarship; the Everett Warren Scholarship for Mathematics; the Harold Addicott Scholarship for Geography and Philosophy Scholarships. Check with your major department to see if such assistance is available.

Individuals and organizations desiring to support the University's scholarship program are invited to contact the MSU Development Office.

We hope you have found answers to your financial questions. If not, contact the MSU Financial Aid Office for more information. And now you should see what services are made available to further your education.

facilities and services

Aware that there is a good deal more to your education than academic classes, you should know about other facets of university life. You can get a degree without knowing the nature of where you will live, sleep or eat, but this information should make you feel more like MSU can become your home. Also, it is useful to know outstanding features about the places you will study and aids to your study. And you should know where and how special needs can be met at the University.

Residence Halls

An important consideration for many university students is where they will live. Moorhead State University has a place for many of you. With nine residence halls, there is a capacity for approximately 2115 students. Each of the halls is designed in floor units of 25 to 40 students under the direction of a student resident assistant.

Room furnishings include draperies, mattress pads, lamps, and all necessary furniture, including a telephone. You provide only linen, blankets, towels and personal or decorative items.

Each hall is under the supervision of a Resident Director but social, recreation, and cultural activities are conducted by student government through constitutions adopted by the residents.

For your information, a list follows of halls with dates of construction and student capacity:

Ballard Hall (1950) 177
Dahl Hall (1958) 296
Snarr Hall (1963-1967) 489
Grantham Hall (1965) 204
Nelson Hall (1966) 398
Holmquist Hall (1969) 200
Neumaier Hall (1971) 351

No campus housing is provided for married students.

Dining Facilities

The university offers you complete cafeteria service in Kise Commons. All meals are provided to students living in campus residence halls. Off-campus students, faculty, visitors, and guests are invited to use the dining facilities. Or, if you are living off-campus, meal contracts are still available. Kise Commons includes a main dining room seating 590 and small conference dining rooms.

Student Union

For culture, social exchange and recreation, Comstock Memorial Union is the community center for the university and is an integral part of its educational purpose. It has the following facilities: six lounges, ten meeting conference rooms, the campus recreation center, a multi-

purpose ballroom snack bar, coffee house, gift and school supply store, organization activities space, art gallery, and special offices for the campus radio station, student newspaper, student senate, and student union programming board.

University Bookstore

Even in this technologically advanced age, we have not replaced books as a primary tool in your education. The Moorhead State Bookstore, is located on the first floor of MacLean Hall's east wing. The bookstore sells textbooks and supplies for all classes as well as a wide range of scholarly and popular books, magazines, novelties, student supplies, and miscellaneous items.

Livingston Lord Library

Neither will you find that all your books need be purchased. Livingston Lord Library now shelves approximately 200,000 volumes. Seating for about 700 students is available in several reading rooms and areas which provide a variety of study conditions. The building includes a lecture hall equipped with an automated student response system seating 75 for experimental education, public lectures, and films. Other facilities available to you include microform collections and reading equipment, government document collection, copying equipment, listening and viewing equipment with collections of audio-visual materials, typing room, and small conference room. Interlibrary cooperation (the Tri-College University and MINITEX are the major examples) makes the collections of other libraries readily available to you.

Athletic, Health, and Physical Education Facilities

The Alex Nemzek Hall and athletic fields houses facilities for athletics, physical education, health education, recreation, and other related activities. You will find a 4500 seat fieldhouse with indoor track, a six-lane olympic style swimming pool, five gymnasiums, a dance studio, handball courts, classrooms, laboratories, offices, and supporting rooms. Outdoor facilities include a stadium and lighted football field, baseball fields, a track, tennis courts and space for educational and recreational activities.

Science Facilities

If you are attracted by test tubes, nuclei or any other aspects of science, MSU has available facilities. Hagen Hall is the home for chemistry, physics, and industrial arts and technology, with complete laboratory, classroom, office, and research facilities. King Biology Hall features the most modern concepts for study and research, including greenhouses, animal rooms, culture room, herbarium, study-museum, and laboratories.

Planetarium

Should your scientific bent be astronomical, the new planetarium, located in Bridges Hall and containing a Spitz Space System 512, is the classroom for you. Various auxiliary projectors and other equipment are used to produce a variety of additional effects which lend realism and atmosphere to the program.

In addition to its use by astronomy classes, the planetarium provides demonstrations for elementary and secondary school classes and for the general public.

Center for the Arts

Here we have the "culture center" of the university. The Department of Art, Music and Speech-Theatre occupy this building. It includes a 900-seat auditorium, a seven-story stage area, an 80 foot art gallery, music recital hall, band rehearsal room, a 316-seat theatre in the round, record listening room, 32 individual music practice rooms, scene shop, drama rehearsal room, dressing rooms, costume shop, classrooms, offices, and studios for painting, drawing, design, ceramics, sculpture, graphics, crafts and heat processing. The Center is the scene of year-round cultural activity, including the Series for the Performing Arts, musical performances and recitals, photographic and art exhibits, the Moorhead State University Theatre, the Straw Hat Players summer season, and the Opera Workshop. A major addition to this building was completed in 1978.

SERVICES

Besides the many academic or related facilities and services, there are many specialized centers and offices to help you with particular questions, personal problems and, in general, to stimulate your academic and personal growth.

Achievement Center and Reading Clinic

Moorhead State University maintains this achievement center as a community service. Elementary and secondary students and adults can receive individual help in reading on a year round basis. During the summer, remediation in all skill subjects is offered. Diagnostic, ability, aptitude, and learning disabilities testing is available.

Audio-Visual Center and Television Studio

The Audio-Visual Center, located on the main floor of Livingston Lord Library, provides services such as ordering instructional films, providing audio-visual equipment for instructional use and the repair and maintenance of this equipment, production of instructional materials such as two-by-two slides and transparencies for overhead projectors, taking and processing photographs, production and duplication of recordings on magnetic tapes, and the production of video tapes. Equipment to project 16mm sound film is stored throughout the campus and, in general, there is one projector on each floor of each classroom building.

A Television Production Center, located in Weld Hall, is used by the university faculty as an instructional aid.

Career Planning and Placement Office

Although leaving college and finding a career may seem far away, the Career Planning and Placement Office wishes to serve you as soon as you arrive. They help plan careers, not merely seek jobs for you. The office, located in Owens 210, provides a wide variety of services for students and alumni. They serve in the career awareness and development area. Resources available include company and governmental job descriptions, projections on the job market and a career information library open to students, faculty and alumni. In addition staff members are available to speak to classes or seminars on careers for particular majors or for college graduates in general.

The office continues to provide placement services for graduates and alumni of MSU. These placement services consist of on-campus interviewing, notification of job vacancies, and maintenance and upkeep of a credential file. Additional placement services deal with job interviewing techniques, resume and letter writing and the development of a job search strategy.

A registration fee of \$10 per year is required for placement services. With this fee, you are entitled to recommendation service, forwarding of credentials to prospective employers, and other services for one calendar year after receipt of the \$10 fee. This fee must be paid prior to the sending of the first set of credentials to a prospective employer. Upon the expiration of this period, no service is provided until the payment of another \$10 fee, which will again cover service for a period of one year dating from the receipt of the payment.

Computer Services

As our needs become increasingly complex, Moorhead State University has technological service to help you. The university maintains a Computer Services Department in which a Univac 90/30 computer system is available on-site for academic, research, and administrative applications. By using the on-site computer system as a terminal, the university also has access to either of two Univac 1106 systems through telephone lines and communications equipment. Faculty, staff, and students also have access via teletype terminals to a large timesharing computer system located in Minneapolis.

Counseling and Personal Growth Center

We all have questions and problems ranging from personal to cosmic. The Counseling and Personal Growth Center provides a setting and staff where you may discuss any concern you think important. The Center staff assists students with their personal development in such areas as vocational and educational planning, personal and social adjustment, and study skills improvement. Center services to you include individual counseling, interaction groups, vocational exploration groups, vocational and personality testing, and a comprehensive career library containing career and educational materials.

Minority Student Affairs

With an increasing academic community of minorities, Minority Student Affairs provides a program of financial and academic assistance to Afro-American, American Indian, and Mexican-American students. The program makes use of available federal financial aids and local grants. Tutoring, advising, and counseling are provided. If you need further information, contact the Director of Minority Student Affairs.

Speech and Hearing Clinic

The Speech and Hearing Clinic provides service to students, faculty and staff members as well as their families, and children and adults from the community and surrounding area. Their services include detailed diagnostic evaluations, consultation and therapy, and referral to other agencies as individual needs are indicated. The Speech and Hearing Clinic is located in Grier Hall. Your inquiries should be addressed to: Director, Speech Pathology and Audiology, Moorhead State University.

Veteran's Office

For those of you who are veterans, the Veteran's Office, located in Owens 107, provides veterans' counseling, GI Bill certifications, tutorial assistance, and is concerned with recruiting veterans and veterans' dependents.

SERVICE GROUPS

Some groups may seem far removed from your immediate educational life, but it is in large part their service and contribution that enhances your education.

The Presidents Club

Membership in the Presidents Club, an integral part of the Moorhead State University Foundation, is by invitation upon election by the Board of Directors of the MSU Foundation.

The Presidents Club is the University President's "right arm" in many of the programs, plans, and goals in the development of Moorhead State and has been organized for the purpose of encouraging and fostering support of the university in areas not covered by State funds. Members have given or pledged at least \$2500 for the scholarship program or other needs of the university.

Alumni Association

Someday you may well be a graduate of Moorhead State. So, you should know the purpose of its Alumni Association is to promote the welfare of the university and to provide services for alumni.

All graduates and all former students who have attended Moorhead State University for at least one year may be members of the association. The association is governed by an elected board with five officers.

Activities of the association include providing scholarships to MSU students, helping promote the university in general, organizing reunions and other alumni events such as homecoming, and publishing and distributing the quarterly

Alumnews.

The Alumni Office also maintains a list of all alumni on record and an active mailing list of those who keep their addresses current. Former students are urged to send notice of any changes of address, and to provide information concerning other former students. All inquiries and contributions should be addressed to MSU Alumni Association, Moorhead State University. All graduates receive two years' free membership in the Alumni Association. After that they are invited to join at one of three membership levels.

student information

Moorhead State University Foundation, Inc.

Incorporated in 1970, the Foundation serves as the "umbrella" for all development, fund raising, and alumni and parents programs of the university. Headed by a board of 24 officers and directors (business and professional leaders, faculty, administration, alumni and parents) the Foundation coordinates all MSU fund raising and acknowledgment of gifts and grants. Its principal goal is scholarship contributions secured through the annual Alumni Fund, the Phoenix Society, and direct solicitation of all other funds of the university.

Phoenix Society

The fabled phoenix well symbolizes the goals of this society. It offers a unique contribution to the life at Moorhead State University by supporting the most worthwhile of pursuits. It recognizes that the university is unique with special needs with which the society may help.

To usher in the Phoenix era, membership is based on an annually pledged contribution of \$100 for a period of five years or more.

When Alumni join the Phoenix Society, their Alumni Association dues at either the Active or Honor Roll level (\$10-25) are automatically paid from the \$100 contribution.

For supporters of athletic programs, the society will cooperate with and encourage new and continued membership in the Dragon Athletic Club.

You have been introduced to academic doors and rooms where you may find your educational site. The services outlined here may seem ordinary on paper, but they can well become an integral part of your education. You have but to come and to utilize them.

The final dimension of your education is very much the atmosphere in which you live, the groups in which you participate, how you are governed, and those necessities of life—living, sleeping, eating. Although this section comes last, it is vital to your education not just as a student but also as a person.

STUDENT SERVICES

You will participate in many facets of college life. It is the Office of Student Personnel Services that coordinates the following student programs for your participation: admissions, housing, counseling, financial aids, health services, placement, student union, orientation, student activities, student organizations and student government.

Student Government

STUDENT SENATE

In those many areas where you govern yourself as students, most activities and concerns of the entire student body are subject to consideration by the Student Senate, whose officers and members are elected by the students of Moorhead State.

Student Advisor Program

Some of you will need help beyond what your faculty advisor has time to give or on a level with your fellow students. The Student Advisor Program thus supplements the faculty advising program. About 30 upper-division students, nominated by their major departments, are appointed to assist students, particularly freshmen, to take advantage of all the opportunities at Moorhead State University. Student advisors work through their departments and also sponsor a Student Information Center, located in Flora Frick Hall.

Student Activities

In addition to numerous activities related to your academic studies, various campus agencies provide opportunity for your extra-curricular participation at Moorhead State University.

Men's Intercollegiate Athletics provides competition in the following sports:

- Football
- Basketball
- Track
- Baseball
- Cross Country
- Wrestling
- Golf
- Tennis

Women's Intercollegiate Athletics provides competition with other area colleges in the following sports:

Field Hockey
Volleyball
Golf
Track and Field
Tennis
Basketball
Gymnastics
Cross Country
Softball

Speech-Theatre activities include the following:

Debate
KMSC Radio
Forensics
MSU Theatre
Straw Hat Players
Readers Theatre

Music Organizations, providing campus concerts and off-campus tours, include:

Concert Band
Chamber Orchestra
Orchestra
Stage Band
Vocal Ensembles
Instrumental Ensembles
Symphonic Wind Ensemble
Opera Workshop
Concert Choir
Collegiate Chorale
Chamber Singers
Collegium Musicum

Comstock Memorial Student Union conducts a regular program of weekly events:

Movie Series
Bowling
Art Exhibits
International Film Series
Billiards
Concerts
Dances
Outdoor Recreation
Coffeehouse
Table Tennis
Special Events
Video Tape

Center For The Arts is the site of photographic and art exhibits, music recitals and programs and the annual Series for the Performing Arts with nationally known artists.

Intramural Athletics include competition in the following sports:

Flag Football	(Men and Coed)
Volleyball	(Men, Women & Coed)
Softball	(Men, Women & Coed)
Racquet Ball	(Men, Women & Coed)
Hockey	(Men)
Cross Country Skiing	(Men and Women)
Tennis	(Men, Women & Coed)
Bowling	(Men, Women & Coed)
Golf	(Men, Women)
Archery	(Men, Women & Coed)
Wrestling	(Men)
Basketball	(Men, Women)
Track	(Men, Women)
Badminton	(Men, Women & Coed)
Swimming	(Men, Women)
Broom Ball	(Men, Coed)

Other fee-funded activities:

Cheerleaders
Pom Poms
Performing Dance
Journal of Social Science
Soccer Club

Student Organizations

Residence Hall Student

Government Associations:

Ballard Hall
Dahl Hall
Grantham Hall
Nelson-Grantham Complex
Neumaier-Holmquist
Snarr Hall

Social Fraternities:

Interfraternity Council
Sigma Tau Gamma
Tau Kappa Epsilon
Old Order of Owls
Phi Sigma Epsilon

Social Sororities:

Panhellenic Council
Alpha Delta Pi
Alpha Phi
Delta Zeta
Gamma Phi Beta

Department and Service Clubs:

Accounting Club
AD II Club
Administrative Management Society
Advocate (Student Newspaper)
American Studies Club
Alpha Phi Omega
Anthropology Club
Association for Computing Machinery
American Chemical Society
Biology Club
Blackfriars (Dramatics)
Circle K (Kiwanis)
Distributive Education Club

Geography Club
 German Club
 Handicapped Students
 Health, Physical Education Club
 Mathematics Club
 National Association of Interdisciplinary Studies
 Norwegian Club
 Psychology Club
 SPURS (Service)
 Student National Education Association
 Students Older Than Average
 MSU Student Chapter for Exceptional Children

Honorary Societies:

Alpha Lambda Delta

Professional Fraternities:

Iota Alpha (Industrial Arts)
 Pi Kappa Delta (Forensic-Debate)
 Phi Mu Alpha Sinfonia (Music-Men)
 Pi Sigma Epsilon (Business, Marketing)
 Sigma Alpha Eta (Speech and Hearing)
 Sigma Alpha Iota (Music-Women)
 Delta Pi Delta (Continuing Education for Women)

Religious Organizations:

Baha'i Club
 Baptist Student Union
 Campus Crusade for Christ
 Christian Science Organization
 Fellowship of Christian Athletes
 Inter-Varsity Christian Fellowship
 Lutheran Students on Campus
 Newman Center (Roman Catholic)
 United Campus Ministry
 Way Ministry Campus Outreach
 World Plan Executive Council

Special Interest Organizations:

Native American Student Association
 International Students Association
 Karate Club
 MSU Republicans
 "Three Seasons" (Literary Magazine)
 MSU Democratic-Farmer-Labor
 United Black Students
 Mexican American Youth Organization
 Veterans Club

PARKING AND TRAFFIC REGULATIONS

Many of you will bring cars. So it is essential to know the rules. All motor vehicles driven or parked on the campus must be operated in conformity with the official published Parking and Traffic Regulations of the University.

All vehicles must be registered and bear a current parking permit which may be purchased in the Office of Administrative Affairs, Owens Hall 206. Parking rates are \$9.00 for the year. Rates are subject to change.

HOUSING POLICIES

Back again to the places you will live during your academic sojourn.

Housing reservation forms are mailed to all students following their admission to the university and are also available from the Housing Office.

Off-campus students are requested to give notification of any change of address or telephone number to the Office of Student Personnel Services.

Housing and Dining Contract

Following is the Moorhead State University Housing and Dining Contract for 1978.

The University agrees to assign and lease room accommodations to eligible MSU students in one of the residence halls upon receipt of this application and a \$25 reservations deposit (a check or money order payable to Moorhead State University). This contract obligates the student to an academic quarter or the remainder thereof. This contract will be automatically renewed for Winter and Spring Quarter unless the University receives notice of cancellation no later than two weeks before the last test day of Fall and Winter Quarter. The University reserves the right to make and alter room assignments. The University cannot guarantee a room assignment if not claimed on the first day of classes.

The residence halls may be closed during Thanksgiving and Spring vacations. All halls and the Dining Service are closed during the Christmas vacation. Room and board rates do not cover the vacation periods.

The room and board rates which include local telephone service in each room are as follows and are subject to change without notice by the State University Board:

Room and 21 meals per week:

Single	Double	Triple	Double as Single
\$442	\$386	\$338	\$459

Room Only

\$257	\$201	\$153	\$274
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The student agrees to make room and board payments in advance.

This reservation may be cancelled with deposit refund if notice of cancellation is received by the University no later than July 15 for Fall Quarter or no later than two weeks before the last test day of the previous quarter for Winter or Spring Quarter. The reservation deposit will be retained as a damage deposit throughout the student's residence at the University and refunded only if the terms of the contract are fulfilled.

conclusion

The University cannot accept responsibility for the loss or damage of personal property. The student agrees to accept responsibility for all property assigned to the use of the student and agrees to pay for its loss or damage. The University reserves the right to inspect student rooms.

Room and Board Advance Payment Policy

Each student assigned to a room will receive a bill for a \$50 payment on their fall quarter room fee. This advance payment must be made by July 15 and will be applied to the fall quarter room and board fee. Failure to pay by July 15 will result in an automatic cancellation of the room assignment and a refund of the \$25 deposit. Student cancellations after July 15 will result in forfeiture of the \$25 deposit and the \$50 advance payment.

Approved by the Inter Residence Hall Council on March 27, 1978.

HEALTH SERVICE AND INSURANCE

The Hendrix Health Center, located in Dahl Hall, is an excellent out-patient clinic staffed with local doctors.

A group plan of accident and health insurance is available through the university. Information concerning the student group policy is provided at the time of registration, or may be secured upon request addressed to the university's Business Office. It is urged that all students have some form of insurance protection against the cost of accidents and illness.

All students are required to pay the Health Service fee except those attending evening classes only.

To obtain any further information write the Admissions Office, Moorhead State University, Moorhead, MN 56560 or call (218) 236-2161.

Throughout these pages, we have attempted to give you as clear and as concise a view of Moorhead State University as possible. To have given you more details would be unnecessary for the objective of this publication—helping you make a choice of a college to attend. We hope that some of your questions are answered, that some interest in Moorhead State University has been stirred. If you have more questions, the university is ready to serve you through other publications and the offices mentioned throughout these pages. And whether or not you choose Moorhead State as your university, we wish you success in what is one of life's best of times—your college education. For other publications and their specific topics, you should consult:

MSU Catalog, specific major and program requirements, and description of courses currently offered.

Graduate Bulletin, requirements, programs and course offerings on the graduate level.

Student Handbook, policies and information about student life.

Other Publications & Information

The main purpose of this publication is to acquaint you as thoroughly and concisely with Moorhead State University as possible. Such brevity does not permit total explanation of all facts. Yet you should know that we have more information and that it is available to you.

For more complete information on financial aids—continued eligibility, payments to students, terms and schedules for repayment of loans, terms and conditions of student employment—you may consult the Financial Aid Brochure or contact the Financial Aids Office.

Some information requires interpretation and explanation by an individual. Contact the Registrar should you wish to know more about student retention, the number of students who enrolled and remained throughout the year, the number of graduates or the number of students completing the program in which the student is enrolled or expresses interest. This information will be provided to the best of our abilities and whenever available.

For more complete information on the results of educations, you may contact the Career Planning and Placement Office for data and explanation of how MSU graduates fare in the world of careers.

information directory

ASU

For more personal contact, you might wish to call one of the following offices about specific concerns.

For information about:	Contact:	Phone:
Academic Policies	Academic Affairs	236-2762
Admission	Admissions Office	236-2161
Athletic Events	Athletic Office	236-2622
Business Affairs	Business Office	236-2221
Campus Tours	Admissions Office	236-2161
Career Planning	Career Planning & Placement Office	236-2131
Common Market	Registrar	236-2161
Dormitories	Director of Housing	236-2118
Employment, Student	Financial Aid Office	236-2251
External Studies	Director	236-2181
Fifth Year Program	Director	236-2181
Financial Aid	Financial Aid Office	236-2251
Food Services	Slater Food Service	236-2500
Graduate Office	Dean of Graduate Studies	236-2181
Housing	Director of Housing	236-2118
New Center	Director	236-2954
Organizations, Student	Student Personnel	236-2171
Placement Services	Placement Office	236-2131
President of the University	Office of President	236-2243
Public Relations	Public Affairs Office	236-2555
Registration	Registrar	236-2161
Residence Halls	Director of Housing	236-2118
Scholarships	Development Office	236-2555
Sports	Sports Information	236-2622
Student Activities	Activities Office	236-2174
Student Advisors	Flora Frick Hall	236-2282
Student Conduct	Student Personnel	236-2171
Student Union	Student Union Office	236-2261
Summer Sessions	Academic Affairs	236-2762
Theatre	MSU Box Office	236-2271
Tri-College University	Provost	236-2844
Transfer Policies	Admissions Office	236-2161
Workshops	Academic Affairs	236-2762

For assistance in contacting any individual of office, dial the **Campus Operator** at 218-236-2011.

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